



West Truckee Meadows Citizens Advisory Board

DRAFT: Approval of these draft minutes, or any changes to the draft minutes, will be reflected in writing in the next meeting minutes and/or in the minutes of any future meeting where changes to these minutes are approved by the CAB.

Minutes of the West Truckee Meadows Citizen Advisory Board meeting held at Roy Gomm Elementary School, 4000 Mayberry Drive, Reno, NV.

1. * **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
2. * **ROLL CALL/DETERMINATION OF QUORUM**

Sean McCoy, David Pappas, Leslie Skinner, John (Jay) Spalding, George Georgeson, Linda Heiss, Lyn Randi Reed.

3. * **PUBLIC COMMENT** – *Limited to no more than three (3) minutes. Anyone may speak pertaining to any matter either on or off the agenda. Additionally, during action items [those not marked by an asterisk (*)], public comment will be heard on that particular item before action is taken. The public are requested to submit a "Request to Speak" form to the Board Chairman. Comments are to be addressed to the Board as a whole.*

4. **APPROVAL OF AGENDA FOR THE MEETING OF SEPTEMBER 9, 2013**

Leslie Skinner approved the minutes; Sean McCoy seconded the motion to approve the minutes. The motion was passed unanimously.

5. **ELECTION OF OFFICERS**

Election of the Chair: Leslie Skinner – Sean McCoy made a motion to elect Leslie Skinner to be the Chair, George Georgeson seconded the motion. The motion passed unanimously.

Election of the Vice Chair: George Georgeson – Chairperson Leslie Skinner made a motion to elect George Georgeson to be the Vice Chair, Sean McCoy seconded the motion. The motion passed unanimously.

6. **PUBLIC OFFICIAL REPORTS**

- A. Washoe County Commissioner Marsha Berkbigler - excited for the CAB – thank you for offering to serve. Very important position to commission; you are in touch with the community. We want to know what the constituents want and need. You will bring forward the issues. Please call me if you have any questions.

7. **PUBLIC SAFETY AND COMMUNITY REPORTS/UPDATES –**

- A. Washoe County Sheriff Office (WCSO) – No representative present. Information about WCSO is available online at www.washoeseriff.com or 775-328-3001.

B. Truckee Meadows Fire District (TMFPD) – Fire Chief Charles Moore – July 1, 2012; one year to get operations to run smoothly, and pleased to say it's been successful. Board of Commissioners decided to make changes and consolidation. Service improvements at the paramedic level. Hire existing paramedics. Service on the engines. Beginning September 22 – the East Washoe Valley station will do this service level. 8 minutes from any property within our district - Suburban or urban. Bring it in from Verdi to Mogul. Bid award for construction for a new 2-bay station; operational in April/May 2014. \$2.5 million dollars, which includes the land cost. Paramedic on engine at all times. Charlie showed a diagram of the new fire station.

Charlie handed out a wildfire activity sheet. We use our volunteer component. 11 volunteer stations. We know a day or two in advance if we will have dry lighting and we activate the lighting plan. Approximately 8,000 calls for service; 62% were emergency service calls. The data drives our service levels; it says that the

people need us. ½ of 1% are structure fires. We received an award for curbside chipping. Defensive space is important – move dead brush, and reduce the fuel. Chipping grant. Pilot program that they are trying to bring back. Sweat equity, honor system – record 15 hours. Must be within the West Truckee Meadows area. Sean McCoy asked a clarifying question regarding the paramedics and redundancy of services. Charlie clarified that they often get there before ambulance can get there. We can't wait too long for them. We can do a lot for that patient by arriving a lot earlier than the ambulance. Chairperson Leslie Skinner requested a map of the West Truckee Meadow Jurisdiction. Charlie said he can email it to you. Charlie said they have an interlocal with the county – all up to Oregon border and down to Carson City. Covers all that isn't City of Reno, Sparks or Tahoe. First response for forest land. Make aggressive attack in order to reduce it. Wildland fire fighting – we are experts; tenured employees. Commissioner Berkbigler said that Remsa contract with the city; they have a certain timeframe to reach certain areas; 7 minutes, 15 minutes, 'best effort' time. Our goal is to keep them the patient stable. The fire department and ambulance work well together. Charlie said Remsa is a well oiled machine.

C. Washoe County Sheriff Office (WCSO) – Brooke Howard, WCSO, Detention programs coordinator provided a presentation on the Graffiti abatement. We manage Inmate counseling, community service crew, and house arrest. Inmate crew that abates graffiti. There was an increase in graffiti, and a crew was designate to graffiti abatement. Truck and paint are supplied by City of Reno. Paid for by those who committed the crime. Inmate crews are low level offenders. Strict screening to be on the crew; no threat by this crew. They are able to help the community save money. We want people to report graffiti when they see it. Drive by crew – go to typical spots, and clean up as they see it. Please tell your friends and family to report it when they see it. There is a free smart phone app WCSO; you can put your contact info and take a picture of the graffiti. You must send the picture at the spot of graffiti. It's not necessarily gang related. It can be a scribble, sticker, or a tag. It's most often adolescent kids. You can remove it yourself or we can come out. Sign a waiver that's good for 3 years. Paint doesn't always match and we can pressure wash. We can use the owner's paint to make sure it matches. City of Reno – you can call Reno direct or use WCSO app – and they can determine the jurisdiction. We help them as needed. Benefit of using an inmate crew – sense of pride; it's better they are out in the community. Contract crew as well – for community clean ups. Go to the website to request their service. 26K pieces of graffiti – 883 sites in county and city; 577 was in the city of Reno; 306 Washoe County.

8. UPDATE ON CITIZEN ADVISORY BOARD PROGRAM – Sarah Tone, Washoe County Liaison

Sarah coordinates with departments and commissioners and community; Program coordinator – Andrea Taverner. Chair and Administrative Reporter – Chair will call/email you to make sure you have a quorum and organize the agenda topics. County Commissioners – topics and issues they want to covered. New processes – Agenda reservation form; anyone who would like to be on the agenda can fill out the form and turn it into the Administrative Recorder or Chair. Or can be requested at the end of the previous meeting. Work with the Chair to get it on there. Put them on the agenda only if the presenter is available. Sarah went over forms such as comment card and request to speak form. Greet people and presenters. Public comment check list – gives people tips on how to express themselves and how to share information. Design your community – campaign with ad – keeping in touch with county; citizen involvement. District one (not including Tahoe); new district boundaries. Assembly 46 and fast facts handout is available. Chairperson Leslie Skinner asked about county staff presentations; Sarah said that permit applicants will fill out the form. Staff members want to come out and present, and identify the topics and issues in the community. Educate the community on what's happening. Word of mouth.

9. **DISCUSSION ON CANCELLATION AND POSSIBLE NEW MEETING DATE** - November 11 is Veterans' day; Motion to move to November 4 – Sean McCoy made a motion to change the November meeting dates, George Georgeson seconded the motion; the motion was passed unanimously.

10. * **CHAIRMAN/BOARD MEMBER ITEMS** - This item is limited to announcements by CAB members of topics/issues posed for future workshops/agendas.

- Equestrian trails – Linda Heiss requested to have a presentation regarding the Equestrian trails - difficult to ride on them.

11. * **PUBLIC COMMENT** – *Limited to no more than three (3) minutes. Anyone may speak pertaining to any matter either on or off the agenda. The public are requested to submit a "Request to Speak" form to the Board Chairman. Comments are to be addressed to the Board as a whole.*

Dave Solaro, Acting Director Public Works, introduced himself and said he would love to hear from the community; wants to hear what the context of the topic or issue. Roads, parks, county buildings, development, building issues, water and sewer; road issues and development issues are the biggest topics.

12. ADJOURNMENT

Chairperson Leslie Skinner made a motion to adjourn the meeting, Sean McCoy seconded the motion. The motion was passed unanimously. Meeting was adjourned at 7:30.

Number of CAB members present: 7

Number of Public Present: 1

Presence of Elected Officials: 1

Number of staff present: 4

Submitted By: Misty Moga